

FORM A- The Electricity Act (Cap.128)



Request for initial connection, Metering Change or Service Alteration

Use BLOCK LETTERS and indicate appropriate boxes example: with a cross x fields marked with * are mandatory

Customer Details

Name:	Customer address:
Customer Contact No:	Email Address:

Address of Electrical Installation

Location:		
Parcel No:	Plan No:	Lot No:

*Reason for Request	<input type="checkbox"/> Domestic	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	
<input type="checkbox"/> Initial connection	<input type="checkbox"/> Permanent	<input type="checkbox"/> Temporary	<input type="checkbox"/> Metering Wiring Changes	<input type="checkbox"/> Reseal Meter
<input type="checkbox"/> Meter Change	<input type="checkbox"/> Additional	<input type="checkbox"/> Other	<input type="checkbox"/> Service Upgrade	<input type="checkbox"/> Point of Attachment Relocation

Consumer's Mains	Cable Size:	mm ²
	Maximum Demand:	Amps/Phase

Request Details`	*Metering Required
*Date Work Ready for Connection: / /	<input type="checkbox"/> HV <input type="checkbox"/> LV <input type="checkbox"/> Un-Metered
Supply Connection: <input type="checkbox"/> O/H <input type="checkbox"/> U/G	<input type="checkbox"/> Whole Current <input type="checkbox"/> CT
*Existing Installation Number:	<input type="checkbox"/> Embedded (Net) <input type="checkbox"/> Inverter System
*Existing Meter Number:	<input type="checkbox"/> Single Phase <input type="checkbox"/> Poly Phase CT Ratio:
Final Meter Reading:	
*New Electronic Meter Number:	No. of Meters: __Single Rate __Two Rate
Start Reading:	

*Work Performed Under Regulation 7(3) Of Electricity Act 1996 And Tested By (Please Print Details Of Electrical Contractor)

Electrical Contractor Name:	Phone/Mobile No: ()
Address:	Permit Number:
Email Address:	

I certify that I am authorized under Regulation 7 (3) of the Electricity Regulations (Cap.128) to perform electrical work and to connect the electrical installation on which I perform electrical work to a source of electricity.

I also state that the electrical installation will be completed in accordance with the requirements of Regulation 7(1) of the Electricity Regulations (Cap.128), and that the electrical installation will be electrically safe and ready for connection by the date work ready for connection stated above.

I confirm that I am authorized by the Customer whose details appear above to provide this information in connection with their Connection Application for the above electrical installation.

Signature: _____ **Date:** / /

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Guidelines - Request for initial Connection, Metering Change or Service Alteration

Information and guidelines regarding completed Request for Initial Connection, Metering Change or Service Alteration Form

This form is only to be used when the work has been completed by an electrical Contractor.

The following mandatory information must be provided:

- (a) Sufficient detail to identify the customer and to locate the premises and metering position on site.
- (b) Details of the connection and metering arrangements and/or requirements.
- (c) Meter number of at least one existing meter unless this is an initial connection.
- (d) Details of the Electrical Contractor responsible for, and who tested the work. Note- If outgoing circuits are connected they must have been tested.
 - If a specific time is required on the date that the work is ready for connection, this needs to be arranged directly with Solomon Power, Please indicate and Solomon Power will contact you back to arrange a time- e.g. for a point of attachment change requiring electrical contractor to be on site.
 - If the sufficient information is not provided, the form will be returned unactioned.
 - Illegible and mutilated forms will not be accepted.
 - The Certification statement must be completed (signed) by the Electrical Contractor making the certification.

How to lodge a completed Form

This form should be completed and lodged:

- Delivered to Customer Services Enquiry staff
- Faxed to Customer Services Department, Fax No: 39472

Enquiries

Solomon Power Head Office, Ranadi- 166/39442

Solomon Islands Electricity Authority T/A Solomon Power

General Customer Services: New Applications, Phone – 166/39442

Other information

For more information contact the Customer Services Department.

Privacy Notice

Solomon Power is collecting information on Form A for the purpose of a request for initial connection, metering Change or service alteration which is required by law as stated above. This will include the collection of the personal information of the customers and may include the collection of personal information of electrical contractors. Solomon Power will not be able to process this request if the required information is not provided. If an individual on this form wishes to obtain access to their personal information or make a complaint about a breach of their privacy, they may contact Legal Officer.